



Status Reporting



Sentient Portfolio Program Management

What does it do?

Sentient PPM **Status Reporting** gives you confidence in the state of your portfolios by providing you with clear summary and drill down information. Status information is displayed in real time so that you can always have visibility of how your programs and projects are performing across your different portfolios.

Sentient PPM allows you to define how your project and program managers report status, and provides an automated framework to ensure that status reporting is completed by the due date. All of the information is then at your fingertips, allowing you to view organization wide summary or exception reports and then drill down to project level reports.



How will it help my organization?

Sentient PPM **Status Reporting** will take the challenge out of program and project status reporting ensuring your organization gains visibility of the overall status of your programs and portfolios. At the click of a button project stakeholders can view critical information.

Sentient PPM gives you full visibility of the different parameters associated with every single project in your organization. With up-to-date status information available across all of your projects, programs and portfolios, you will be in a position to truly manage by exception.

Organizational Challenges

- ❖ Inconsistent, low-quality status reporting
- ❖ Limited summary information to enable management by exception
- ❖ Poor identification and visibility of at-risk projects
- ❖ Burden in providing senior management with a high level picture

Key benefits:

Consolidated delivery picture – Allows you to provide consolidated summary reporting information across your organization.

Slice and dice – Update your stakeholders with concise and clear reporting information in the format they require.

Get the real picture – See the true status of your programs and projects in real-time so you can make informed decisions.

Ensure due process – Status reporting can no longer be neglected; keep your project and program managers on top of things. Bring consistency and discipline with regular reporting.

Flexible formats – Create your own MS Word templates for outputting your status reporting information at the click of a button.

Identify problems early – Pick up negative trends with projects and programs and address underlying problems before they escalate.

Control and understanding – Remove ad hoc practices and increase confidence in your status reporting practices.



How does it work?

Sentient PPM **Status Reporting** is designed to make it as easy as possible for you to implement consistent and rigorous status reporting. The majority of information for the report is automatically pulled through from other parts of Sentient PPM. Making it easy for your program and project managers to complete their reporting on a regular basis.

Portfolio summary reporting provides you with a clear overview of the health and status of your portfolios and programs of work.

1. Start reporting – When a project commences and for the remainder of its lifecycle, status reporting becomes a compulsory activity. Which your program and project managers complete on a regular basis. At the start of the reporting period, a draft status report is automatically created by Sentient PPM.

2. Re-using Information – The status report pulls in information from other parts of Sentient PPM, such as risks, issues, actions, milestones, tasks and changes. Most of the hard work is done for you.

3. Release the report – When the program and project managers have completed their status report, they are then able to release the report. The report is then versioned and locked. The report can then be emailed or printed out from Sentient PPM.

4. Summary Reporting – Get real-time visibility of the overall health of your portfolio(s) as your programs of work and projects are being delivered.

5. Monitor exceptions – Managers have full visibility of who is submitting status reports and when. Automated reminder emails ensure program and project managers are notified if their reports are due and/or late. Exception reports let managers know who is regularly missing their reporting deadlines.

Flags	Last	Current	Comments
Overall Status	Amber	Amber	exceed training budget
Finances	Amber	Amber	May exceed the training budget
Risks	Green	Green	
Issues	Green	Green	
Resources	Amber	Amber	One SME is not able to work on this project from Sept
Key Milestones	Amber	Amber	As a result of the SME being unavailable we are unable to complete this phase of the project

		Likelihood					
		Rare	Unlikely	Possible	Likely	Almost certain	
Impact	Catastrophic						1
	Major						6
	Moderate	4	1	1			1
	Minor	1					4
		6	1	1	1	1	9 (10)

ID	Name	Description	Owner	Priority	Score	Status	Flag	Comments
34	Late server delivery	Delivery of server will be late	Cameron Soltham	Closed				
46	Cost	Only have \$500 000 to deliver		Open				

Drive a consistent and simple status reporting framework enterprise-wide

Consolidated summary status reporting

Sentient is the leading private cloud Enterprise Portfolio Program Management (EPPM) service provider in Australasia and is proud to provide solutions to some of its leading companies.

As a cloud solution Sentient PPM is available anywhere, anytime to anyone with access to the internet. It's fast to deploy, easy to use and requires no infrastructure.

For an EPPM solution that really delivers outcomes – Sentient Portfolio Program Management

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